

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

**MONDAY, 11<sup>TH</sup> JULY, 2016**

**TO: THE EXECUTIVE BOARD MEMBER FOR EDUCATION & CHILDREN**

I HEREBY SUMMON YOU TO ATTEND AN **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR EDUCATION & CHILDREN** WHICH WILL BE HELD IN **DEMOCRATIC SERVICES COMMITTEE ROOM, COUNTY HALL, CARMARTHEN** AT **2.00 P.M. ON MONDAY, 18TH JULY, 2016** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Mark James*

**CHIEF EXECUTIVE**



PLEASE RECYCLE

<b>Democratic Officer:</b>	<b>Michelle Evans Thomas</b>
<b>Telephone (direct line):</b>	<b>(01267) 224470</b>
<b>Fax:</b>	<b>(01267) 224911</b>
<b>E-Mail:</b>	<b>MEEvansThomas@carmarthenshire.gov.uk</b>
<b>Ref:</b>	<b>AD016-001</b>

# A G E N D A

1. DECLARATIONS OF PERSONAL INTEREST.
2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 20TH MAY, 2016. 3 - 6
3. APPOINTMENT OF L.A. GOVERNORS. 7 - 16

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR  
EDUCATION & CHILDREN**

**FRIDAY, 20 May 2016**

**PRESENT: Councillor:** G.O. Jones (Executive Board Member).

**The following officers were in attendance:**

M.S. Davies, Democratic Services Officer

**Room 72A, County Hall, Carmarthen - 10.00 - 10.15 am**

**1. DECLARATIONS OF PERSONAL INTEREST.**

There were no declarations of personal interest.

**2. DECISION RECORD - 18TH MARCH, 2016**

**RESOLVED** that the decision record of the meeting held on the 18<sup>th</sup> March, 2016 be signed as a correct record.

**3. APPOINTMENT OF LA GOVERNORS**

The Executive Board Member considered applications which had been received for L.A. Governor vacancies within the county. It was noted that nominations had been invited from the Chairperson, Headteacher and Local Member(s) in the case of Primary Schools. It was also noted that L.A. Governors were appointed for 4 years and where the vacancy occurred as a result of an individual's term of office coming to an end this was noted in the details for that particular person if he/she was seeking appointment.

**RESOLVED** that, in order to meet statutory obligations of filling vacancies on Governing Bodies and having considered the applications received, the following appointments be made to vacancies for LA Governors:-

<u>School</u>	<u>Appointment[s]</u>
<b>Beca</b> (2 Vacancies 2 Nominations)	Mr. J. Williams [from 16/6/16] Cllr. R. Llewellyn [from 3/9/16]
<b>Bigyn</b> (1 Vacancy 1 Nomination)	Cllr. J. Edmunds [from 20/11/16]
<b>Bro Brynach</b> (1 Vacancy 1 Nomination)	Cllr. R. Llewellyn [from 3/9/16]
<b>Cae'r Felin</b> (1 Vacancy 1Nomination)	Cllr. L.D. Evans [from 3/9/16]
<b>Carwe Gwynfryn Ponthenri Schools Federation</b> (2 Vacancies 1 Nomination)	Cllr. W.T. Evans [from 8/10/16]

**Cross Hands Drefach Federation**

(4 Vacancies 3 Nominations)

Cllr. E. Dole [from 8/10/16]  
Cllr. D. Price [from 8/10/16]  
Cllr. M.K. Thomas [from 8/10/16]

**Johnstown**

(1 Vacancy 1 Nomination)

Cllr. J. Thomas [from 3/9/16]

**Llangain**

(1 Vacancy 1 Nomination)

Cllr. D.B. Davies [from 3/9/16]

**Llanllwni**

(1 Vacancy 1 Nomination)

Cllr. L.D. Evans [from 3/9/16]

**Llannon**

(1 Vacancy 1 Nomination)

Cllr. E. Dole [from 3/9/16]

**Llansteffan**

(1 Vacancy 1 Nomination)

Cllr. D.B. Davies [from 3/9/16]

**Llys Hywel**

(1 Vacancy 1 Nomination)

Cllr. S.M. Allen [from 3/9/16]

**Maes y Morfa**

(3 Vacancies 1 Nomination)

Cllr. W. Lemon

**Myrddin**

(2 Vacancies 1 Nomination)

Mr. D. Maynard

**Parcyrhun**

(1 Vacancy 1 Nomination)

Cllr. P. Cooper [from 3/9/16]

**Pembrey**

(1 Vacancy 1 Nomination)

Cllr. H. Shepardson [from 3/9/16]

**Saron**

(1 Vacancy 1 Nomination)

Cllr. P. Cooper [from 24/9/16]

**Swiss Valley**

(1 Vacancy 1 Nomination)

Cllr. A.G. Morgan [from 3/9/16]

**Y Bedol**

(2 Vacancies 1 Nomination)

Cllr. D.M. Jenkins

**Y Dderwen**

(3 Vacancies 1 Nomination)

Cllr. G.O. Jones [from 24/9/16]  
Cllr. P. Hughes Griffiths [from  
24/9/16]

**Bro Myrddin**

(2 Vacancies 2 Nominations)

Cllr. L.M. Stephens [from 24/9/16]  
Cllr. P. Hughes Griffiths [from  
24/9/16]

**Dyffryn Aman**

(3 Vacancies 1 Nomination)

Mrs. J. Potter [from 3/9/16]

**Dyffryn Taf**  
(1 Vacancy 1 Nomination)

Mr. P. Davies

**QE High School**  
(1 Vacancy 1 Nomination)

Mr. R. Selby

**4. APPROVAL OF THE PROPOSED SCHOOL TERMS AND HOLIDAY DATES FOR THE ACADEMIC YEAR 2018/19**

The Executive Board Member considered a report detailing proposed school term and holiday dates for the 2018/19 academic year. It was reported that under the Education (Wales) Act 2014 local authorities and the governing bodies of voluntary aided and foundation schools had to liaise with each other to ensure term dates were the same or, as similar as possible, with the caveat that Welsh Ministers could direct the term dates if they could not be harmonised or, required changing. Having regard to the Act's requirements, the following proposed school terms and holiday dates had been prepared in discussion and general consultation with neighbouring authorities:-

<b>Term</b>	<b>Start</b>	<b>Half Term Starts</b>	<b>Half Term Ends</b>	<b>Term</b>	<b>Term Ends</b>
<b>Autumn</b>	Mon 3 <sup>rd</sup> Sept 18	Mon 29 <sup>th</sup> Oct 18	Fri 2 <sup>nd</sup> Nov 18		Fri 21 <sup>st</sup> Dec 18
<b>Spring</b>	Mon 7 <sup>th</sup> Jan 19	Mon 25 <sup>th</sup> Feb 19	Fri 1 <sup>st</sup> Mar 19		Fri 12 <sup>th</sup> Apr 19
<b>Summer</b>	Mon 29 <sup>th</sup> Apr 19	Mon 27 <sup>th</sup> May 19	Fri 31 <sup>st</sup> May 19		Mon 22 <sup>nd</sup> July 19

*Easter Sunday – Sunday 21<sup>st</sup> April 2019; May Day – Monday 6<sup>th</sup> May 2019*

The Executive Board Member was advised that should the proposed dates be approved, they would be subject to the harmonisation arrangements outlined above, and could not therefore be finalised until confirmation had been received from the Welsh Government.

**RESOLVED that subject to Welsh Government confirmation, the School Term and Holiday Dates for the 2018/19 Academic Year be approved.**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
DATE

This page is intentionally left blank

18<sup>TH</sup> JULY 2016

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. G O Jones</b>	<b>Education &amp; Children</b>

## Subject

**Purpose: Appointment of LA governors**

## Recommendations / key decisions required:

That the Executive Board Member makes appointments to the listed vacancies.

## Reasons:

To meet statutory obligations of filling vacancies on Governing Bodies.

<b>Directorate:</b>	<b>Designation:</b>	<b>Tel No.</b>
<b>Name of Head of Service:</b>		01267 246450 (Gareth Morgans)
Gareth Morgans	Head of Education Services	01267 246448
<b>Report Author:</b>		<b>E Mail Address:</b>
Tanja Neumayer-James	Principal School Governance Officer	<a href="mailto:edgmorgans@carmarthenshire.gov.uk">edgmorgans@carmarthenshire.gov.uk</a>
		<a href="mailto:TNeumayer-James@carmarthenshire.gov.uk">TNeumayer-James@carmarthenshire.gov.uk</a>

**Declaration of Personal Interest (if any):**

None

**Dispensation Granted to Make Decision (if any):**

N/A

**DECISION MADE:**

Signed:

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	



**EXECUTIVE SUMMARY  
EXECUTIVE BOARD MEMBER FOR EDUCATION & CHILDREN  
18<sup>TH</sup> JULY 2016**

**SUBJECT: APPOINTMENT OF LA GOVERNORS**

**BRIEF SUMMARY OF PURPOSE OF REPORT**

In accordance with the LA appointment policy for LA Governors, vacancies exist in certain schools and schedules of nomination for these vacancies are attached. Nominations were invited from Chairperson, Headteacher and Local Member(s) in the case of Primary Schools.

LA Governors are appointed for 4 years and where the vacancy occurs as a result of an individual's term of office coming to an end, this is noted in the details for that particular person if he/she is seeking appointment.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Gareth Morgans** **Head of Education Services**

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Gareth Morgans** **Head of Education Services**

**1. Scrutiny Committee - n/a**

**2. Local Member(s)**

Relevant Local Members have been notified of received nominations and invited to submit additional nominations.

**3. Community / Town Council – n/a**

**4. Relevant Partners – n/a**

**5. Staff Side Representatives and other Organisations – n/a**

**Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

**THERE ARE NONE.**

## APPOINTMENT OF LA GOVERNORS

### *List for Consideration*

**18<sup>th</sup> July 2016**

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
<p><b>Please note: CCC's 'The Appointment of LA Governors' states that, 'All County Councillors [when elected] may stipulate on which school governing bodies they will sit and their decision will take preference over 'non-elected' LA governors'.</b></p>				
Abernant	1 (from 26 <sup>th</sup> Sept 16)	Mrs G Lewis	Mrs Eleri Samson, Acting Headteacher	<p>'Mrs G Lewis is suitable for the position of LA governor.' She is currently the Chair of Governors.</p> <p>Mrs Samson is seeking Mrs Lewis' re-appointment.</p>
Furnace	1	Mr R Cammish	Mrs Catherine Lloyd-Jenkins, Headteacher	<p>'Reasons for nomination:</p> <ul style="list-style-type: none"> <li>• commitment to education; keen to support the school to become the best, offering outstanding value for money;</li> <li>• a desire to help improve standards of education within the school; as an employer he's keen to support the improvement in standards of future employees and pupils in general;</li> <li>• a knowledge of, and interest in, the community in which the school is situated; as director of regional rugby Wales at Parc y Scarlets he's committed to developing community links and assisting the school as a critical friend;</li> <li>• willingness to share individual skills and expertise within the context of the governing body. With his business background he's prepared to support governors with school finance, marketing and staff performance development;</li> <li>• a commitment to update skills and knowledge on school governance – prepared to attend relevant training in relation to school priorities (induction,</li> </ul>

				safeguarding, data etc).'
Llangadog	1 (from 1st Sept 16)	Cllr Andrew James, Stangau Farm Llanddeusant Llangadog SA19 9YL	N/a – elected member	Cllr. Andrew James has expressed an interest in continuing to serve as LA Governor on the Governing Body of Llangadog School.
Llanmiloe	1	Mr F Roberts	Mr Jamie Rugg, Chair of Governors	<p>'Mr Roberts has played a big role in the governing body of Llanmiloe School for over 20 years. He is a retired auditor and has experience of working in schools across Pembrokeshire and Carmarthenshire. He is a valued and well respected member of the local community.'</p> <p>Mr Rugg is seeking Mr Roberts' re-appointment.</p>
Llanwrda	1 (from 3rd Sept 16)	Ms V Hope-Bell	Mr J Hugh Davies, Headteacher	<p>'Ms Hope-Bell has been a Local Authority Governor for many years, having worked in Education herself. She is very supportive of the school and is willing to continue as an LA Governor.'</p> <p>Mr Davies is seeking Ms Hope-Bell's re-appointment.</p>
Myrddin	1	Mrs H Smith	Mr Julian D Parker, Headteacher	<p>'Mrs H Smith is currently a parent governor and vice chair of Myrddin School Governing Body. Whilst serving as a governor, Mrs Smith has demonstrated that she:</p> <ul style="list-style-type: none"> <li>• Understands the priorities and views of the LA in order to inform the Governing Body;</li> <li>• Keeps updated with local and national educational developments;</li> <li>• Has committed the required time by attending meetings and regular governor training &amp; briefing sessions;</li> <li>• Demonstrated excellent interpersonal, teamwork and communication skills;</li> </ul>

				<ul style="list-style-type: none"> <li>• Respected confidentiality;</li> <li>• Been committed to equal opportunities;</li> <li>• Supported and appropriately challenged the Headteacher and senior leaders in order to improve school outcomes.'</li> </ul>
Stebonheath	1 (from 15 <sup>th</sup> Oct 16)	Mrs E Chapman	Mr J Littler, Headteacher	<p>'Mrs Chapman has served as LA Governor for several years and has been Vice Chair for the majority of her time on the Governing Body. She commits to attending meetings on a regular basis and continues to show a willingness to share her knowledge and expertise of modern educational issues. As Senior Church Leader and Director of Myrtle House and Elim Church, Mrs Chapman maintains a respectable and upstanding position in the local community and expresses a keen interest in the school and surrounding area. She also has a genuine desire to improve standards of education within the school in partnership with the Headteacher and other members of the Governing Body.'</p> <p>Mr Littler is seeking Mrs Chapman's re-appointment.</p>
Tycroes	2	Mr J.R. Jones	Mr E Wood, Headteacher	<p>'Experience of working as a classroom practitioner, helping to improve standards at school. Experience of being chairperson of the GB during the 2010 ESTYN inspection.'</p> <p>Mr Wood is seeking Mr Jones' re-appointment.</p>
Y Bedol Page 13	2  (1 current and 1 from 17 <sup>th</sup> Sept 16)	Cllr Kevin Madge 19 Highfield Road Twyn Garnant Ammanford SA18 1JL	N/a – elected member	Cllr. Kevin Madge has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol y Bedol.

Y Dderwen	1 (from 24th Sept 16)	Cllr Tom T Defis Brodirion Ffynnonddrain Carmarthen SA31 1TY	N/a – elected member	Cllr. Tom T Defis has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol y Dderwen.
Y Ddwylan	1 (from 22 <sup>nd</sup> Oct 16)	Cllr Hazel A L Evans Glynderw Heol Ebenezer Newcastle Emlyn SA38 9BS	N/a – elected member	Cllr. Hazel Evans has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol y Ddwylan.
Y Fro	1 (from 3 <sup>rd</sup> Dec 16)	Cllr L Mair Stephens The Coach House Glanmarlais Kidwelly SA17 5AW	N/a – elected member	Cllr. Mair Stephens has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol y Fro.
<b>SECONDARY SCHOOL</b>	<b>NO. OF VACANCIES</b>	<b>NOMINATIONS NAME AND ADDRESS</b>	<b>NOMINATED BY</b>	<b>DETAILS</b>
Dyffryn Aman	2 (from 3 <sup>rd</sup> Sept 16)	Cllr David Jenkins 12 High Street Glanamman Carmarthenshire SA18 1DX	N/a – elected member	Cllr. David Jenkins has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Dyffryn Aman.
Stradey	1 current vacancy  1 vacancy from 1 <sup>st</sup> Sept 16	Mr M Davies  Cllr Gareth Beynon Thomas, Goitre Fach Hendy Pontarddulais Swansea SA4 0YA	Mrs H Lewis, Headteacher  Mrs H Lewis, Headteacher	'Mr M Davies has been a Community Governor on the Governing Body for years. He is an experienced local councillor and fully supportive of the criteria listed in the appointment policy for LA Governors.'  'Re-nomination – Cllr Beynon Thomas is experienced and fully supportive of the criteria listed in the appointment policy for LA Governors.'

	1 vacancy from 3 <sup>rd</sup> Sept 16	Mr P Dutton	Mrs H Lewis, Headteacher	'Re-nomination – Mr P Dutton is experienced and fully supportive of the criteria listed in the appointment policy for LA Governors.'
<b>SPECIAL SCHOOL</b>	<b>NO. OF VACANCIES</b>	<b>NOMINATIONS NAME AND ADDRESS</b>	<b>NOMINATED BY</b>	<b>DETAILS</b>

This page is intentionally left blank